



**CORPORATE SERVICES DEPARTMENT**  
Caroline Holland - Director

To all Members of the Council

**Democratic Services  
London Borough of Merton  
Merton Civic Centre  
Morden, Surrey SM4 5DX**

**Tel:** 020 8545 3356  
**Email:** democratic.services@merton.gov.uk

***Date: 22 March 2017***

Dear Councillor

**Notification of Cabinet Decisions**

The decisions of the Cabinet meeting held on Monday 20 March 2017 are attached.

The call-in deadline is Monday 27 March 2017 at noon

The [call-in](#) form is attached for your use if needed and refers to the relevant sections of the constitution.

Yours sincerely

Democracy Services



## Decisions of the Cabinet held on Monday 20 March 2017

### Call-in deadline - Date Not Specified

4	Report of the Routes into Employment for Vulnerable Cohorts Task Group	<p>RESOLVED</p> <p>That Cabinet:</p> <ol style="list-style-type: none"> <li>1. Considers the report and recommendations (attached in Appendix 1) arising from the scrutiny review of routes into employment for vulnerable cohorts undertaken by the Children and Young People Overview and Scrutiny Panel.</li> <li>2. Agrees to the implementation of the recommendations through an action plan being drawn up by officers in consultation with the lead Cabinet Member to be designated by Cabinet.</li> <li>3. Decides that it wishes to formally approve this action plan prior to it being submitted to the Children and Young People Overview and Scrutiny Panel.</li> </ol>
5	Equality Strategy 2017-21	<p>RESOLVED</p> <p>That Cabinet recommends to Council that the draft Equality Strategy and Action Plan 2017-2021 be endorsed and adopted.</p>
7	School Cleaning Contract 2017-20	<p>RESOLVED</p> <p>That the council award to the organisation identified as Contractor C in the Confidential Annex to the report a contract for provision of the school cleaning service at Merton primary, secondary and special schools and other education buildings for a period of 3 years from 5 June 2017, with an option to extend for up to two further years at the discretion of the council.</p>
8	Financial Monitoring January 2017	<p>RESOLVED</p>

## Decisions of the Cabinet held on Monday 20 March 2017

### Call-in deadline - Date Not Specified

		<p>That Cabinet</p> <ol style="list-style-type: none"> <li>1. Note the financial reporting data relating to revenue budgetary control, showing a forecast net overspend at year end of £5,901 million, 1.1% of the gross budget.</li> <li>2. Note the proposals set out in 2.4 to fund this shortfall without any impact on services in the current year.</li> <li>3. Give authority to the Director of Corporate Services in conjunction with Deputy Leader and Cabinet Member for Finance to progress the details of this scheme totalling an estimated £558,900, subject to a detailed review of the business case and specification of works.</li> </ol>
9	Integrated Sexual Health - agreement of contract award	<p>RESOLVED</p> <p>That Cabinet:</p> <ol style="list-style-type: none"> <li>A. Notes the tender process has adhered to Corporate Procurement Procedures, EU Procurement Regulations and the new contract will afford the Council with on-going year on year performance and value for money benefits</li> <li>B. Notes the procurement process and endorses the award of the contract to the successful Bidder, as outlined in Part 2 of the Report. The contract will commence 01 October 2017 and be for an initial period of five (5) years with the option to apply two periods of extensions of one year each, subject to satisfactory performance, availability of budget and continued need at the discretion of the Council in partnership with London Boroughs of Richmond-upon-Thames and Wandsworth. The maximum possible contract period would be no more than seven years.</li> </ol>

## Decisions of the Cabinet held on Monday 20 March 2017

### Call-in deadline - Date Not Specified

		<p>C. Notes that the current proposed model, subject to negotiations with the provider, will be further enhanced for the provision for east Merton residents. London boroughs of Richmond-upon-Thames and Wandsworth are supportive of more detailed work between the three boroughs to ensure that the Hub and Spoke allocation is responsive to the evidenced need across the regional (tri-borough) patch.</p>
10	Local Authority Property Company	<p>RESOLVED</p> <p>That Cabinet:</p> <p>A. Note the work that has been carried out to date in relation to the setting up of a wholly-owned local authority property company (“LAPC”).</p> <p>B. Approve the setting up of a wholly owned local authority property company.</p> <p>C. Approve the business case for the local authority property company.</p> <p>D. Agree the proposed governance arrangement set out in this report.</p> <p>E. Agree to:</p> <ul style="list-style-type: none"> <li>i. Establish a Sub-Committee of Cabinet and (subject to (iii) below) delegate to that Sub-Committee authority to exercise the Council’s rights and responsibilities as shareholder of the company;</li> <li>ii. Nominate Members to sit on the Shareholder Cabinet Sub-Committee;</li> <li>iii. Delegate to the Director of Environment and Regeneration authority to take decisions on matters reserved to the Council in circumstances where the expenditure to be incurred in any one instance does not exceed two hundred and fifty thousand pounds (£250,000)</li> </ul> <p>F. Delegate, to the Chief Executive and Monitoring Officer, authority to set up the</p>

## Decisions of the Cabinet held on Monday 20 March 2017

### Call-in deadline - Date Not Specified

company including finalisation and approval of all relevant documentation, and registration with the Registrar of companies.

- G. Note that appropriate amendments will need to be made to the Council's constitution with respect to the Cabinet Sub-Committee and that Cabinet recommend to Full Council the appropriate amendments.
- H. Recommend to Full Council, the capital investment funding of £13,022m for the first four sites plus working capital of up to £4m.
- I. Delegate to the Director of Corporate Services the finalisation of the loan agreement between the Council and the LAPC .
- J. Recommends to Council an allocation of a further £10 million in the capital programme for the strategic acquisition of sites, subject to the business case for each acquisition is agreed by the council's Property Asset Management Board.
- K. That Cabinet (approval will also be required by full Council):
  - i. Approve the increase in the Capital Programme to reflect the proposals in this report, and
  - ii. Approve the revised Treasury Management Strategy inclusive of revised Prudential indicators

## Merton Council - call-in request form

### 1. Decision to be called in: (required)

### 2. Which of the principles of decision making in Article 13 of the constitution has not been applied? (required)

Required by part 4E Section 16(c)(a)(ii) of the constitution - tick all that apply:

(a) proportionality (i.e. the action must be proportionate to the desired outcome);	
(b) due consultation and the taking of professional advice from officers;	
(c) respect for human rights and equalities;	
(d) a presumption in favour of openness;	
(e) clarity of aims and desired outcomes;	
(f) consideration and evaluation of alternatives;	
(g) irrelevant matters must be ignored.	

### 3. Desired outcome

Part 4E Section 16(f) of the constitution- select one:

(a) The Panel/Commission to refer the decision back to the decision making person or body for reconsideration, setting out in writing the nature of its concerns.	
(b) To refer the matter to full Council where the Commission/Panel determines that the decision is contrary to the Policy and/or Budget Framework	
(c) The Panel/Commission to decide not to refer the matter back to the decision making person or body *	
* If you select (c) please explain the purpose of calling in the decision.	

**4. Evidence which demonstrates the alleged breach(es) indicated in 2 above (required)**

Required by part 4E Section 16(c)(a)(ii) of the constitution:

**5. Documents requested**

**6. Witnesses requested**

**7. Signed (not required if sent by email): .....**

**8. Notes – see part 4E section 16 of the constitution**

Call-ins must be supported by at least three members of the Council.

The call in form and supporting requests must be received by 12 Noon on the third working day following the publication of the decision.

The form and/or supporting requests must be sent:

- **EITHER** by email from a Councillor's email account (no signature required) to [democratic.services@merton.gov.uk](mailto:democratic.services@merton.gov.uk)
- **OR** as a signed paper copy to the Head of Democracy Services, 7<sup>th</sup> floor, Civic Centre, London Road, Morden SM4 5DX.

For further information or advice contact the Head of Democracy Services on 020 8545 3864